



# FACILITIES MANAGEMENT

*a New York State certified Woman-Owned Business Enterprise*

Our approach to commercial real estate realigns your needs, not as single and separate entities (property management, facilities management, project management) but as a strategic coordination of a vertically integrated, tailored real estate plan.

Comvest is the only third-party commercial real estate services firm in Western New York that offers full in-house facilities management & property management services.

## **FACILITY OPERATIONS & SUPPORT:**

- Maintenance and Repairs
- Vendor Management
- Contract Procurement and Administration
- Implementation and Management of Workspace Strategies
- Security System and Life Safety Management
- Furniture Specification and Bidding
- Accounting and Budgeting
- Capital plan
- Project Management



## **REAL ESTATE ADMINISTRATION**

Strategic Planning  
Market Research  
Consolidation/Expansion Studies  
Lease Abstracts  
Accounting  
Dispositions



**Comvest Real Estate Management**  
257 W. Genesee Street | Buffalo, NY 14202  
[www.comvestinc.com](http://www.comvestinc.com) 716.259.1333

**Ed White**  
Director, Corporate Services  
716.259.1333